MEMORIAL UNIVERSITY - UNIVERSITY STUDENT
SUMMER INTERNSHIP PROGRAM (USSIP)
2017-2018 Competition – Internal Deadline and Application Procedures
Administered by Research Grant and Contract Services (RGCS)

Deadline for submission to Research Grant and Contract Services (RGCS):
5:00 p.m., February 15, 2017

The full application package (Completed Application Form, Supervisor Recommendation Letter, Official Student Transcript and Approval Form for Release of Student Information) is to be submitted by e-mail, internalgrants@mun.ca, or by hard copy, to Research Grant and Contract Services (RGCS) (Bruneau Centre for Research and Innovation, Room IIC-2015) by the above-noted submission deadline.

Undergraduate Students, who meet the eligibility requirements and are interested in carrying out a 13 or 16 week, 35 hours per week, research/development work term, under the supervision of a full-time faculty member or regular term appointee, are invited to submit an application to University Student Summer Internship Program (USSIP). Students are limited to applying to only one department/academic unit at Memorial. Research awards resulting from Memorial’s 2017-2018 internal competition must be taken up in the Summer 2017 semester.

USSIP Program Information and application package–
http://www.mun.ca/research/funding/opportunities/opportunity.php?id=305

FULL APPLICATION PACKAGE INCLUDES

- Completed Application Form (including all required signatures) – PDF form fillable
  http://www.mun.ca/research/funding/opportunities/opportunity.php?id=305
- Supervisor Recommendation Letter
  http://www.mun.ca/research/funding/opportunities/opportunity.php?id=305
- Official Student Transcript – including Fall 2016 semester marks (PDF downloaded from my.mun is acceptable)*
- Approval Form for Release of Student Information
  http://www.mun.ca/research/funding/opportunities/opportunity.php?id=305

VALUE OF THE AWARD

The Summer Internship Program will provide $4,500 towards the stipend. Supervisors will contribute additional funds in the amount of:

a) $1,500 (for a total award of 6,000.00) towards a 13 week, 35 hour per week, summer internship or
b) $2,884.60 (for a total award of $7,384.60) towards a 16 week, 35 hour per week, summer internship.

DURATION OF THE AWARD

Internships must commence no earlier than May 1st and must be completed by no later than August 30th. Internships will be a minimum of 13-weeks. Upon agreement with the supervisor, an internship of 16 weeks may be allowable.

AM I ELIGIBLE TO APPLY?

- Applicant must be enrolled in full time bachelor degree studies at Memorial University of Newfoundland in the Winter 2016 semester.
- Have obtained a cumulative average of 80% in the last 10 courses completed, as of the end of the Fall 2016 semester (i.e. students would be in the 2nd year of their academic program at the time of application);
- To hold an award, students must be engaged on a full-time basis in research and development activities during tenure of the award (mandatory 13 or 16 consecutive weeks);
- A student can hold only one USSIP or NSERC Undergraduate Student Research Award (USRA) in a fiscal year (April 1 – March 31); eligible students are encouraged to apply to both competitions concurrently.
- A student may hold a maximum of three USSIP awards throughout his/her university career.

RGCS CONTACT

For additional details, please visit:
http://www.mun.ca/research/funding/opportunities/opportunity.php?id=305

Or contact:
Michelle Butt, Internal Grants Coordinator, Research Grant and Contract Services
mbutt@mun.ca or 709-864-8388

or

Louise Green, Assistant Grants Coordinator, Research Grant and Contract Services
louiseg@mun.ca or 709-864-2730