

Canada Foundation for Innovation (CFI)
John R. Evans Leaders Fund (JELF) competition

All internal submissions are due by 12:00 p.m. on the day of the deadline. The following deadlines apply to this competition:

Phase 1 – Expression of Interest

Friday, Aug. 27th, 2021: Internal deadline for submission of Expression of Interest (EOI) to Strategic Institutional Research Initiatives (SIRI).

Phase 2 – Full Application Selection and Submission to CFI

Friday, Sept. 24th, 2021: Internal deadline for submission of **completed*** CFI JELF applications invited from Phase 1 (EOI call). This version must be submitted to SIRI with Unit sign-off. Applications will be adjudicated and those selected will receive an invitation to proceed to revision (as applicable) and submission to CFI.

Friday, Oct. 15th, 2021: CFI deadline for submission of finalized application. Where applicable, CFI JELF applications affiliated with a Canada Research Chair application will be submitted for the Chairs' October 19th, 2021 deadline.

***Completed applications:** *ALL sections of the CFI JELF online application are to be completed by the project applicants. For clarity, complete means submission quality with applications fully validated online using the CFI CAMS system (i.e. files uploaded and meeting the CFI formatting guidelines).*

Eligibility

The CFI JELF is an allocation-based fund for degree-granting institutions whereby CFI predetermines the maximum amount of funding available for each eligible institution. Eligible applicants must be current faculty members with a full-time academic appointment or in the process of being recruited to a full-time academic position. They must be recognized leaders in their field of research or show promise of becoming research leaders. They must be engaged in, or embarking on, an innovative research program for which the requested infrastructure is essential and will provide an enriched training environment.

Internal Selection and Funding Caps

All EOIs / Phase 2 applications received will be assessed by an internal Advisory Committee, appointed by the Vice-President (Research). Only those EOIs selected by the Advisory Committee in Phase 1 will be invited to proceed to Phase 2 for full application development and evaluation by the Advisory Committee. Based on the results of the Phase 2 evaluation, only a subset of the full applications originally selected by the Advisory Committee will be eligible to

proceed for submission to CFI. All applicants will be notified via email of the EOI / Phase 2 results. Committee decisions will be made available within 1-2 weeks of the internal deadlines.

For this current opportunity, it is anticipated that the Advisory Committee will have a competition budget of approximately \$400,000. Each CFI JELF EOI (and full application) will be limited to a maximum CFI request of \$400,000, or a maximum of 40% of the total project cost (i.e., whichever amount is lower), regardless of the number of applicants per EOI. Sources of matching funds may include vendor contributions, and match funding from other sources of CFI-eligible funding, as may be secured by the applicants. Please note that the CFI will only allow the submission of proposals requesting less than or equal to \$75,000 from the CFI from the social sciences, humanities and arts. All other proposals must have a minimum CFI request of \$75,000.

Phase 1 - Expressions of Interest (EOI):

EOIs should be no more than 4 pages in length (excluding CVs), with margins of 1 inch around each page and 12-point font with single line spacing. The EOI is to be submitted with the following information included:

- A general description of the infrastructure being requested, justification of the need, and where it will be located. Where applicable, explain why existing infrastructure cannot be used to undertake the planned activities.
- The proposed research or technology development activities that will be conducted in an area of institutional priority as may be reviewed at the following link: <http://www.mun.ca/research/explore/framework/research-strategy-senate-endorsed.pdf>.
- The track record of each applicant, including scientific and technical expertise relevant to conduct the proposed activities, and a description of planned collaborators and partners.
- A project budget, including the CFI request and potential leverage / match funding sources (e.g., vendor in-kind contributions, other sources of CFI-eligible match funding).
- A management plan outlining the planned the use and sustainability of the requested infrastructure.

In addition, applicants are also required to submit:

- A 2-page max. CV for each applicant (i.e., a maximum of three applicants are permitted for each CFI JELF application). CVs must include the most significant published contributions, and currently held / applied for research funding over the past five years.
- A copy of **ALL quotations** used in the development of the project budget.
- A completed EOI Approval Form.

Resubmissions: For any EOI submission that is a *resubmission* from a full project proposal that was invited for Phase 2 in a prior competition (but not invited to proceed to application to CFI), or for unsuccessful proposals submitted to the CFI, applicants may submit an Appendix of up to 2 pages addressing review panel comments.

Additional information beyond that requested will not be considered during the EOI assessment process.

Phase 2 – Full Application Selection and Submission to CFI

Proponents will be required to use the online CFI Award Management System (CAMS) to complete Phase 2 applications. Please note, if you do not already have a CAMS account, you will need to create one if your EOI is selected to proceed. For the Phase 2 submission, while the submission of quotes will not be required, a completed Phase 2 sign off form will be. Please note that the sign off form will cover both the Phase 2 internal submission and, where applicable, the submission of the JELF application to CFI.

Future CFI JELF Opportunities

The table below outlines Memorial's anticipated future internal CFI JELF competitions, including the anticipated competition budget. Memorial's current CFI JELF institutional allocation is available until December 31st, 2022. Memorial anticipates receiving a new JELF allocation on or before this date.

Anticipated Competition Budget	Anticipated Competition Launch
\$300,000.00	Winter 2021 - launch December 2021 for April (CRCP) and June (CFI) 2022
~\$130,000.00	Summer 2022 - launch July 2022 for October (CFI and CRCP) 2022

If you have any questions about this opportunity, please contact SIRI at siri@mun.ca.

**CFI JELF Expression of Interest (EOI)
Approval Form**

Program: Canada Foundation for Innovation – John R. Evans Leaders Fund

**Project Leaders(s) and
Department/Faculty/School**

Project Title:

I / We have prepared the attached EOI, and understand that if selected by Memorial's Internal Advisory Committee, I / we will be required to prepare a full application for Phase 2 of the internal review process. I / We confirm that appropriate space and utilities are available for the requested infrastructure.

Signature of the applicant

Date

Signature of the applicant

Date

Signature of the applicant

Date

I / We have read and support the CFI JELF EOI as submitted.

Signature of Department Head

Date

Signature of Dean or designate

Date

Signature of Department Head

Date

Signature of Dean or designate

Date

Signature of Department Head

Date

Signature of Dean or designate

Date