



CONFIDENTIAL

University Student Summer Internship Program (USSIP) 2022-2023 Approval Form for Release of Student Information – Form Fillable

To be submitted to RGCS with complete application package, via e-mail, at internalgrants@mun.ca by the competition deadline date: **February 22, 2022, by 5:00 p.m.**

Other required documents as part of the complete 2022-2023 USSIP application package include:

- Completed 2022-2023 USSIP Application Form – PDF form fillable
- Project Description - maximum 2 pages
- Supervisor Recommendation Letter (Supervisor Information) - maximum 2 pages
- Required signatures (2022-2023 USSIP application form)
- Official Student Transcript - including Fall 2021 semester marks (PDF downloaded from my.mun.ca is acceptable)

I, _____, hereby apply to the 2022-2023 University Summer Student Internship Program (USSIP).

I am presently in Year # _____ of my academic program with the Department/ Faculty of _____ at Memorial University of Newfoundland campus located at: St. John’s Grenfell Campus Marine Institute Labrador Campus

Number of previous USSIP awards held to date: _____

If granted a USSIP award, I will complete the **mandatory minimum 13 consecutive week, 35 hour per week*** research project work term.

MUN Student #: _____

In applying to the USSIP Program, if offered a USSIP award, my signature confirms that I agree to complete the minimum 13 week, 35 hour per week, * research work term.

***If agreed up with the supervisor, Students may be eligible to complete a 16 week, 35 hour per week, research term.**

As outlined in the USSIP program guidelines, one of the eligibility criteria is that students can only hold one USSIP or NSERC Undergraduate Student Research Awards (USRA) award per fiscal year (April 1- March 31). To ensure eligibility as an applicant, RGCS will follow up with successful applicants to confirm acceptance of the award and confirmation of student’s availability to hold a full-time award. My signature confirms that I agree to provide a response to RGCS when contacted.

Student Applicant Name	Signature	Date

In signing this form the applicant agrees to release the above information to Research Grant and Contract Services for the purposes of processing of your 2022-2023 USSIP application and if successful, for any subsequent payroll documentation.

RGCS Contact: Michelle Butt, Internal Grants Coordinator - mbutt@mun.ca or 709-864-8368.

Access to Information and Protection of Privacy - The information on this form is collected under the authority of the Memorial University Act (RSNL 2890 Chapter M-7) and is needed for and will be used to administer the 2022-2023 Memorial USSIP program. If you have any questions about the collection and use of this information contact Research Grant and Contract Services, at rgcs@mun.ca