

Canada Foundation for Innovation (CFI)
John R. Evans Leaders Fund (JELF) competition

All internal submissions are due by 12:00 p.m. on the day of the deadline, and are to be emailed to ris@mun.ca. The following deadlines apply to this competition:

Phase 1 – Expression of Interest

Monday, August 15th, 2022: Internal deadline for submission of an Expression of Interest (EOI), including a completed EOI Approval Form.

Phase 2 – Full Application Selection and Submission to CFI

Monday, September 19^h, 2022: Internal deadline for submission of **completed*** CFI JELF applications invited from Phase 1 (EOI call), and completed EOI Approval Forms. Applications will be reviewed, and those selected will receive an invitation to proceed to revision (as applicable), and submission to CFI.

Monday, October 3rd, 2022: Internal deadline for completion of revisions to selected CFI JELF applications.

Monday, Oct. 17th, 2022: CFI deadline for submission of finalized application. Where applicable, CFI JELF applications affiliated with Canada Research Chair applications will be submitted for the Chairs' October 18th, 2022 deadline.

***Completed** means submission quality (i.e., ALL sections of the CFI JELF online application are completed by the applicant(s), and fully validated online using the CFI CAMS system, with all required files uploaded and meeting the CFI formatting guidelines).

Eligibility

Up to three researchers may be listed on a proposal either to work collaboratively using the same requested infrastructure, or to work independently while sharing the requested infrastructure. Researchers listed in the proposal must be:

- current faculty members with a full-time academic appointment or in the process of being recruited to a full-time academic position;
- recognized as innovative leaders in their field of research or have demonstrated the potential for excellence in the proposed research field; and,
- engaged in, or embarking upon research or technology development that is innovative, high quality and meets international standards.

Internal Selection and Funding Caps

All EOIs / Phase 2 applications received will be assessed by an internal Advisory Committee, appointed by the Vice-President (Research). Only those EOIs selected by the Advisory Committee in Phase 1 will be invited to proceed to Phase 2 for full application development and evaluation by the Advisory Committee. Based on the results of the Phase 2 evaluation, only a subset of the full applications originally selected by the Advisory Committee will be eligible to proceed for submission to CFI. All applicants will be notified via email of the EOI / Phase 2 results. Committee decisions will be made available within 2-4 weeks of the internal deadlines.

For this current opportunity, it is anticipated that the Advisory Committee will have a competition budget of approximately \$400,000. Each CFI JELF EOI (and full application) will be limited to a maximum CFI request of \$400,000, or a maximum of 40% of the total project cost (i.e., whichever amount is lower), regardless of the number of applicants per EOI. Sources of matching funds may include vendor contributions, and match funding from other sources of CFI-eligible funding, as may be secured by the applicants. **Please note that proposals must have a minimum CFI request of \$75,000. However, CFI will allow the submission of proposals requesting less than or equal to \$75,000 from the CFI from the social sciences, humanities and arts.**

Phase 1 - Expressions of Interest (EOI)

EOIs should be no more than 4 pages in length (excluding CVs), with margins of 1 inch around each page and 12-point font with single line spacing. The EOI is to be submitted with the following information included:

- a description of the proposed research or technology development activities that will be conducted in an area of institutional priority as may be reviewed at the following link: <http://www.mun.ca/research/explore/framework/research-strategy-senate-endorsed.pdf>.
- a description of the track record of each applicant, including scientific and technical expertise relevant to conduct the proposed activities, and a description of planned collaborators and partners.
- a description of each requested item, justifying its need to conduct the proposed activities, and a description of the planned location(s), including any involvement of Memorial's Department of Facilities Management (e.g., quote). Provide an explanation as to why existing infrastructure within the institution, and region, cannot be used to undertake the proposed activities.
- an overview of the project budget, including the CFI request and potential leverage / match funding sources (e.g., vendor in-kind contributions, other sources of CFI-eligible match funding including the NL Provincial Government, etc.).
- a management plan outlining the planned the use and sustainability of the requested infrastructure.

In addition, applicants are also required to submit:

- A 2-page max. CV for each applicant (i.e., a maximum of three applicants are permitted for each CFI JELF application). CVs must include the most significant contributions to date which can include both traditional and non-traditional research outputs (e.g., publications,

developing new technologies, creating IP, contributing to policy decisions, training highly qualified personnel, conducting community engagement and outreach activities, producing community products, etc.), and currently held / applied for research funding over the past five years.

- A completed EOI Approval Form.

For any EOI that is a resubmission of a full project proposal that was either (a) invited to Phase 2 in a prior competition (but not invited to proceed to application to CFI), or (b) an unsuccessful proposal submitted to the CFI, applicants may also submit a maximum 2 page Appendix addressing review panel comments.

Please note that any additional information provided beyond that outlined in this section, will **not** be considered by the Advisory Committee during the EOI assessment process.

Phase 2 – Full Application Selection and Submission to CFI

If selected, proponents will be required to use CFI's online CFI Award Management System (CAMS) for their internal Phase 2 applications. Please note if an applicant does not already have a CAMS account, they will need to create one. For the Phase 2 application, a copy of **ALL quotations** used in the development of the project budget must be provided, in addition to a completed Phase 2 sign off form. Please note that this sign off form will cover both the Phase 2 internal submission and, where applicable, the submission of a JELF application to CFI and a Leverage R&D application to the Province.

If you have any questions about this opportunity, please email ris@mun.ca.

**CFI JELF Expression of Interest (EOI)
Approval Form**

Program: Canada Foundation for Innovation – John R. Evans Leaders Fund

**Project Leaders(s) and
Department/Faculty/School** _____

Project Title: _____

I / We have prepared the attached EOI, and understand that if selected by Memorial's Internal Advisory Committee, I / we will be required to prepare a full application for Phase 2 of the internal review process. I / We confirm that appropriate space and utilities are available for the requested infrastructure.

Signature of the applicant

Date

Signature of the applicant

Date

Signature of the applicant

Date

I / We have read and support the CFI JELF EOI as submitted.

Signature of Department Head

Date

Signature of Dean or designate

Date

Signature of Department Head

Date

Signature of Dean or designate

Date

Signature of Department Head

Date

Signature of Dean or designate

Date