

Please forward to interested faculty and researchers within your unit and post.

MEMORIAL'S INTERNAL DEADLINES FOR NSERC CREATE

NSERC has confirmed that Memorial University will have a quota for a maximum of **four (4)** applications that may be endorsed at the LOI stage to go forward for the NSERC Collaborative Research and Training Experience (CREATE) Program opportunity.

To this end, there will be an internal submission process through Research Initiatives and Services (RIS) **PRIOR TO THE NSERC DEADLINE** to facilitate the selection of LOI's to go forward (see below).

If you are intending to submit an LOI for internal committee consideration as part of MUN's quota, please initiate a discussion with your Associate Dean (Research) and Grants Facilitator(s) as soon as possible. As this program is intended to support training programs which are self-sustaining beyond the period of the grant it is critical that faculty are in support of the program being proposed.

RIS will be offering additional support to those applicants selected through Memorial's internal process. Prospective applicants are encouraged to contact Dr. Jennifer Stevens (v5js@mun.ca) in advance of the internal deadline for preliminary discussions regarding their LOI.

REGISTRATION AND LETTER OF INTENT (LOI) INTERNAL PROCESS

Phase 1 – Registration (required) Deadline: Friday, March 10, 2023

For the purpose of establishing an internal review committee, interested applicants are required to provide the following information:

- List of names of the Principal Investigator and all internal (Memorial) co-applicants
- Title of the Project
- A 100-word description of the Project

Please forward to Research Initiatives and Services **by email via** ris@mun.ca - **Subject Line: NSERC CREATE – Registration**

As per previous competitions, individuals may be involved as an Applicant or Co-applicant on a maximum of 2 CREATE projects (eg. one awarded project plus the current application, or two proposed applications), and an individual can only be the Applicant on one application in a given competition. Where an individual is involved in two (2) CREATE projects, the projects must be distinct from each other.

Phase 2- LOI for Internal Review (required) Deadline: Friday, March 24, 2023

Selected applicants will be endorsed to go forward into the NSERC LOI competition as part of MUN's quota, and a letter of endorsement from the Office of the Vice President (Research) will be provided

for inclusion as part of the LOI application. **Only those LOI applications selected and endorsed through the internal review process will be accepted by NSERC.**

Documents required for LOI internal review:

- Complete LOI documents as noted in the NSERC CREATE LOI Instructions (http://www.nserc-crsng.qc.ca/Professors-Professeurs/Grants-Subs/CREATE-FONCER_eng.asp) (with the exception of the VPR letter which will be provided to the selected applicants)

****Please note: NSERC CREATE website is currently in the process of being updated to reflect this current competition. Please check back to the site for updates.**

LOI's must be submitted to Research Initiatives and Services through the Researcher Portal. Please ensure you allow sufficient time for Faculty Approval to be given via the Researcher Portal in order to meet the internal deadline.

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Phase 3- Review/Approval of Finalized LOI (selected applicants only) Deadline: April 14, 2023

Following committee review, the selected applicants will be provided feedback on their LOI's and given an opportunity to incorporate suggestions. Instructions on process for the Researcher Portal will be provided to the selected applicants. Once approved, the applicant will submit their finalized LOI via the NSERC portal to meet the **NSERC deadline of May 1, 2023.**

RIS will be offering additional support to those applicants selected through Memorial's internal process. Prospective applicants are encouraged to contact Dr. Jennifer Stevens (v5js@mun.ca) in advance of the internal deadline for preliminary discussions regarding their LOI.

NSERC CREATE Program Information

Program information for 2024 competition is currently being updated to the NSERC website.

****Please check back to the site for updates (http://www.nserc-crsng.qc.ca/Professors-Professeurs/Grants-Subs/CREATE-FONCER_eng.asp).** We encourage potential applicants to read this as well as the following instructions:

[LOI – Form 187 Instructions](#)

[CREATE Frequently Asked Questions](#)

Some important updates this year:

1. Security provisions: Research and establishing and/or continuing partnerships with national, internal and multinational organization
2. LOI quotas: Adjusted for a very small number of universities
3. COVID-19 – Applicants should discuss the COVID-19 impacts and mitigation strategies (LOI and Application). Please refer to [NSERC's Impacts of the COVID-19 pandemic on research: New guidelines for NSERC's community](#) website

Contact Information:

NSERC: CREATE@nserc-crsng.gc.ca telephone: 613-943-1363

For queries relating to program/content of your LOI application, please contact your Grants Facilitator(s).

RIS will be offering additional support to those applicants selected through Memorial's internal process. For queries about this support, or on the internal review process, please contact Dr. Jennifer Stevens, Facilitator, RIS, via email (v5js@mun.ca).